



Trustees' Annual Report for the period

From 1st January 2022

To 31st December 2022

Charity name: **Martlesham Brass**

Charity registration number: **1100922**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Martlesham Brass was set up with the aim of promoting the education and training of people of all ages in the playing of brass instruments and the appreciation of music both composed and arranged for brass instruments.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Martlesham Brass has continued to promote its aim. With the lifting of Covid-19 restrictions the charity was able to return to more normal activities. See Achievements and Performance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have due regard to the guidance on public benefit issued by The Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity is run entirely by the trustees and volunteers. All share the charities aims and objectives. They work together to provide both administrative and fundraising support. This enables the band leaders to teach,

		train and encourage all the playing members .
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has four band sections, main, intermediate preliminary and beginners.</p> <p>Beginners of any age/ability are recruited throughout the year. As members grow in knowledge and ability they move up to the next band level.</p> <p>The charity was forced to cancel its 2021 Christmas Concert but with the start of 2022 was able to return to more normal activities.</p> <p>It held public concerts in May, September and December.</p> <p>The September concert, the bands birthday concert, was attended by Alan Fernie a well-known brass composer. He had been commissioned by the charity to compose a suite of Suffolk Dances. He rehearsed these with the main band, on the morning of the concert, and conducted the first performance of the composition at the Birthday concert. Alan also held workshops in the afternoon for the bands intermediate, preliminary and beginners bands.</p> <p>In December band members played at local carolling events in Martlesham and Woodbridge collecting donations for three charities nominated by band members. The funds raised will be distributed equally between the three charities next year.</p> <p>The main band also played in Ipswich at Brass on the Grass in Christchurch Park, at Ipswich Music Day and a Queen's Jubilee celebration service. They also played at the Suffolk Remembers event in Felixstowe.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charities financial position as at 31/12/2022 is sound. Members subscriptions were increased during the year from £6 per month to £7 per month.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees policy on reserves remains unchanged. The sum of £3000 is considered sufficient to cover the basic costs of running the charity in the absence of any income.
Amount of reserves held	Para 1.22	Not less than £3000.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Weekly/Monthly subscriptions from playing members. These are augmented by Gift Aid Tax claims made twice a year and by income from public concerts, engagement fees and fundraising events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution first adopted on 19th September 2003 and as subsequently amended. Reviewed each year alongside the operating policies.
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are elected by the members of the charity at the annual general meeting or co-opted as required by the Trustees during the year

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Martlesham Brass
Other name the charity uses	
Registered charity number	1100922
Charity's principal address	3 Park Close, Martlesham Heath, Ipswich, Suffolk. IP5 3UJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Aldous	Chair		Martlesham Brass members
2	Louise Boardman	Secretary/Assistant Band Leader		Martlesham Brass members
3	Christopher Howard	Treasurer/Social & Fundraising Rep		Martlesham Brass members
4	Mary Aldous	Booking/Assistant secretary		Martlesham Brass members
5	Elizabeth Howard	Publicity Secretary		Martlesham Brass members
6	Paul Benyon	Bandleader		Martlesham Brass members
7	Adam Cable	Bandleader		Martlesham Brass members
8	Mark Chalklen	Bandleader		Martlesham Brass members
9	Suzanne Lovie	Bandleader		Martlesham Brass members
10	Tamsin Tate	Bandleader		Martlesham Brass members
11	Geraldine Armes	Player Rep		Martlesham Brass members
12	Rachael George	Parent Rep		Martlesham Brass members
13	Judith Shelley	Parent Rep	1/1/2022 to 4/3/2022	Martlesham Brass members
14	Sean Marner	Player Rep	4/3/2022 to 31/12/2022	Martlesham Brass members
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M A Aldous	C D Howard
Full name(s)	Matthew Colin Aldous	Christopher Derek Howard
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	07/02/2023	